

<b>Crowdfunding Guidelines</b>		
<b>Task</b>	<b>Due Date</b>	<b>Completed</b>
Set up website for guideline project to include: <ul style="list-style-type: none"> <li>• Description of project and issues to be addressed</li> <li>• Tentative work plan</li> <li>• Procedure for joining list of interested parties</li> <li>• Contact person</li> </ul>	March 29, 2016	March 29, 2016
Identify interested parties and industry associations and their contact information (in addition to those who sign up after website goes on line)	March 29, 2016	March 29, 2016
Solicit comments and suggestions from interested parties via email and publication on website. Among the topics to be addressed: <ul style="list-style-type: none"> <li>• An explanation of authorized crowdfunding investments and the relevant Virginia tax credit(s).</li> <li>• The process by which taxpayers may submit documents electronically to document or verify that an investment eligible for a Virginia tax credit has been made.</li> </ul> (Note that the nature and volume of the responses will influence the Department's decision on whether one or more meetings and/or conference calls are needed.)	March 29, 2016	March 29, 2016
Deadline for initial public comments (minimum of 30 days after notice soliciting comments)	April 29, 2016	
Publish draft guidelines; announce if meeting or conference call is scheduled, or if only written comments accepted.	May 16, 2016	
<i>Meeting or telephone conference call (optional)</i>	TBA	
Deadline for public comments on draft guidelines (minimum of 60 days after publication of draft)	July 16, 2016	
Publish final guidelines: <ul style="list-style-type: none"> <li>• Publish on website</li> <li>• Email to interested parties</li> <li>• Post in Policy Library as public document</li> <li>• Post on Town Hall</li> </ul>	August 16, 2016	