# VIRGINIA DEPARTMENT OF TAXATION
# FORM 760-PMT - 2016 PAYMENT COUPON

The fastest and easiest way to make your payments is to file and pay your estimated payments online with VATAX Online Services for Individuals or with eForms. Payments are made electronically and you may schedule payments to be made on a future date.

You may also view your payment history at VATAX Online Services for Individuals.

## TO BE SURE THAT YOUR PAYMENT IS APPLIED CORRECTLY, FOLLOW THESE INSTRUCTIONS:

If you filed a 2016 Form 760, Form 760PY or Form 763 and owe tax, but did not submit payment with the return, use this form to send in your payment on or before the due date.

- If the return was filed electronically through e-File or mailed directly to the Department, make your check payable to the Department of Taxation and mail the payment with the voucher below to:

**Virginia Department of Taxation**
**P. O. Box 1478**
**Richmond, VA 23218-1478**

- If the return was filed with the Commissioner of the Revenue for your locality, make your check payable to your local Treasurer and mail the payment to your locality so that the payment will be credited to your account at the local office.

Do not send a copy of your return with your payment. If a copy of the return is sent, the payment will not be posted properly to the account.

## COMPLETE THE PAYMENT COUPON BY INCLUDING THE FOLLOWING INFORMATION:

Your Social Security Number (SSN) and Spouse's SSN (if filing a joint return). This must match the information on your return.

Your name and spouse's name (if filing a joint return), address, and phone number.

The amount of the enclosed payment.

Make sure that your SSN is written on the check.

**Due Date:** If your full payment is not postmarked by May 1, 2017, you will be sent a bill for tax, penalty and interest. For additional information visit: **www.tax.virginia.gov** or call **(804) 367-8031**.

Va. Dept. of Taxation 760PMT 2601040 Rev 02/16

**Form 760-PMT 2016 Payment Coupon**
**(DOC ID 761)** ***No Staples Please***
**To Be Used For Payments On Previously Filed 2016 Individual Income Tax Returns Only**

Your Social Security Number

Spouse's Social Security Number

0000000000 7618888 116009

If your return was filed through e-file or submitted directly to the Department, make your check payable to the Department of Taxation and mail to the VA Department of Taxation, P. O. Box 1478, Richmond, VA 23218-1478.

If your return was filed with your local Commissioner of the Revenue, make your check payable to your local Treasurer and send your payment to the locality where you filed the return.

| Name(s) | | |
|---|---|---|
| Address | | |
| City | State | ZIP |
| Daytime Phone Number | | |

Amount of Payment .00