2007 VIRGINIA SCHEDULE CR INSTRUCTIONS
For use with Forms 760, 760PY and 763
General Information

WHEN TO COMPLETE SCHEDULE CR
Complete Schedule CR if claiming one or more of these credits:
• Trust Beneficiary Accumulation Distribution
• Enterprise Zone Act
• Neighborhood Assistance Act
• Recyclable Materials Processing Equipment
• Conservation Tillage Equipment
• Fertilizer and Pesticide Application Equipment
• Rent Reduction Program
• Vehicle Emissions Testing Equipment and Clean-Fuel Vehicle
• Major Business Facility
• Foreign Source Retirement Income
• Historic Rehabilitation
• Day-Care Facility Investment
• Low-Income Housing
• Agricultural Best Management Practices
• Qualified Equity and Subordinated Debt Investments
• Worker Retraining
• Waste Motor Oil Burning Equipment
• Purchase of Long-Term Care Insurance
• Home Accessibility Features for the Disabled
• Riparian Waterway Buffer
• Land Preservation
• Political Contributions
• Coalfield Employment Enhancement
• Virginia Coal Employment and Production Incentive

Claiming a Credit From a Partnership, S Corporation or Limited Liability Company
Partners of a partnership, shareholders of an S corporation, and members of a limited liability company may claim the amount of credit passed through to them by the partnership, S corporation or limited liability company. Generally, distributions of a credit by a partnership, S corporation or limited liability company to its partners, shareholders and members are in proportion to their ownership or interest in the partnership, S corporation or limited liability company.

GENERAL INSTRUCTIONS
Each section of Schedule CR notes the carryover period, if any, that applies to the credit. As a general rule, the maximum nonrefundable credit available is the amount on Schedule CR, Line 1, reduced by other credits claimed, regardless of order on Schedule CR. There are three refundable credits: Virginia Coal Employment and Production Incentive and Coalfield Employment Enhancement Tax Credit (computed on Form 306); and the Real Property Improvement Tax Credit component of the Enterprise Zone Credit (computed on Form 301). These refundable credits are reported in sections XXV and XXVI of Schedule CR. The combined total of nonrefundable and refundable credits is entered on Form 760, Line 23; Form 760PY, Line 18(g); or Form 763, Line 19(g).

If the total of your nonrefundable credits is larger than the balance of maximum nonrefundable credit available, the following rules will ensure that you receive the maximum benefit of your credits:
• Claim nonrefundable credits without a carryforward provision (such as credit for political contributions) first;
• Claim carryover credits from prior years next (in expiration order);
• Utilize current year credits in the order of their carryover provision next;
• Then report any unused credits as carryovers for succeeding taxable years to the extent allowed by law.

MAXIMUM NONREFUNDABLE CREDITS
The total nonrefundable credits claimed on Schedule CR may not exceed the amount of tax shown on your return less the total amount reported for spouse tax adjustment, credit for tax paid to another state, and credit for low-income individuals or Virginia earned income credit.

CREDIT DESCRIPTION

Trust Beneficiary Accumulation Distribution
If only claiming the credit set forth under Section 58.1-370, Code of Virginia on Schedule CR, enter the amount of this credit on Form 760, Line 23, Form 760PY, Line 18(g) or Form 763, Line 19(g). Write “Trust Beneficiary Accumulation Distribution Credit” to the left of the entry box. If you are claiming other credits on Schedule CR, add the amount of this credit to the total on Schedule CR, Line 107. A schedule showing the credit computation must be attached to your return.

Enterprise Zone Act Credit
Businesses located within an Enterprise Zone that have initiated use of the Enterprise Zone General Income Tax Credit or have a signed agreement with the Commonwealth regarding the use of such credits in place by July 1, 2005 may be eligible based on job creation to take a credit against the tax due on zone taxable income in an amount of 80% of the tax due for the first year and 60% of the tax due for the second through the tenth years. Excess general tax credit, if any, may not be carried forward. Such credits are authorized through fiscal year 2019.

In addition businesses located within an Enterprise Zone that have initiated use of the Zone Investment Tax Credit or have a signed agreement with the Commonwealth regarding the use of such credits in place by July 1, 2005 may be eligible for a credit against zone taxable income. The investment credit can be carried forward until the full amount is used. Such credits are authorized through fiscal year 2019.

If the annual tax credit requested exceeds the annual appropriation, the Virginia Department of Housing and Community Development (DHCD) will issue a proportionate amount to each qualified business firm requesting the credits.

For qualification forms and additional information, contact: Virginia Department of Housing and Community Development, 501 N. Second Street, Richmond, VA 23219-1321, 804-371-7030 or visit www.dhcd.virginia.gov.

Neighborhood Assistance Act Tax Credit
The Virginia Neighborhood Assistance Act provides tax credits to businesses that donate money, property, limited professional services and contracting services directly to pre-approved Neighborhood Assistance Program (NAP) organizations whose primary function is to benefit impoverished individuals. Individuals may receive a credit for monetary donations to an eligible organization. Licensed physicians, dentists, nurses, nurse practitioners, physician assistants, chiropractors, optometrists, dental hygienists, pharmacists, professional counselors, clinical social workers, clinical psychologists, marriage and family therapists and physical therapists who donate their services for an approved clinic may also be eligible for credits. Excess donor credit, if applicable, may be carried forward for the next five taxable years. The amount of credit attributable to a partnership or S corporation shall be allocated to the partners and shareholders in proportion to their ownership or interest in the partnership or S corporation. To claim the tax credit, a certificate from the Department of Social Services must be attached to your return. For a list of approved organizations or additional information, contact: Virginia Department of Social Services, Neighborhood Assistance Program, 7 North Eighth Street, Richmond, VA 23219-3301.

Tenemos servicios disponibles en Español.

To obtain forms, call 804-440-2541; or visit our website: www.tax.virginia.gov
For information or assistance, call 804-367-8031.
Schools for Students with Disabilities Fund

Individuals and businesses may also receive tax credits for donations to the Schools for Students with Disabilities Fund, administered by the Virginia Department of Education. Donations to the fund must be used by private schools for students with disabilities for the purpose of reducing the tuition costs to attend such schools. Only schools licensed by the Commonwealth of Virginia as schools for students with disabilities are eligible to participate in this program. To claim a credit, a certificate from the Department of Education must be attached to your return. For further information contact: Virginia Department of Education, Division of Special Education and Student Services, Schools for Students with Disabilities Fund, 101 North 14th Street, Richmond, Virginia 23219.

Recyclable Materials Processing Equipment Credit

This credit expired December 31, 2003. Only carryover credits from prior years are allowed.

Conservation Tillage Equipment Credit

This credit may be claimed by an individual purchasing and using conservation tillage equipment for the purpose of agricultural production. The tax credit is 25% of conservation tillage equipment expenditures made, or $4,000, whichever is less. The term “conservation tillage equipment” means “no-till” planters and drills designed to reduce soil compaction, (including guidance systems to control traffic patterns that are designed to minimize soil disturbance) which may be attached to equipment already owned. Any amount unused this year may be carried over to the next five taxable years.

Fertilizer and Pesticide Application Equipment Credit

The fertilizer and pesticide application equipment credit is 25% of all expenditures for equipment certified by the Virginia Soil and Water Conservation Board as providing more precise pesticide application and clean-fuel vehicles. The credit is 20% of the purchase or lease price paid during the taxable year for equipment certified by the Virginia Department of Environmental Quality (DEQ) for vehicle emissions testing within a locality required by law to implement an enhanced vehicle emissions inspection program or, after January 1, 1998, within any locality adjacent to those localities required to implement the program.

Vehicle Emissions Testing Equipment and Clean-Fuel Vehicle Credit

An income tax credit may be claimed for purchases, made while you were a Virginia resident, of vehicle emissions testing equipment and clean-fuel vehicles. The credit is 20% of the purchase or lease price paid during the taxable year for equipment certified by the Department of Environmental Quality (DEQ) for vehicle emissions testing within a locality required by law to implement an enhanced vehicle emissions inspection program or, after January 1, 1998, within any locality adjacent to those localities required to implement the program.

Emissions Testing Equipment Credit

- You must attach a copy of the letter from DEQ to the equipment vendor certifying that the equipment configuration meets the regulation and equipment specification requirements for use in the enhanced vehicle emissions inspection program. To obtain a copy of this letter, contact your equipment vendor or the DEQ Northern Virginia Regional Office in Woodbridge at 703-583-3900. You are not required to submit a specific form for the emissions testing equipment credit.

Clean Fuel Vehicle and Qualifying Refueling Property Credit

This credit expired December 31, 2006. Only carryover credits from prior years are allowed. You should retain documentation to support your claim for the tax credit as an audit may be conducted to verify any credit claimed under these provisions.

Major Business Facility Job Tax Credit

Individuals, estates, trusts, corporations, banks, insurance companies and telecommunications companies may claim a Virginia tax credit if the taxpayer creates at least 100 new full-time jobs in connection with the establishment or expansion of a major business facility, and the company is engaged in a qualifying industry in Virginia. If a taxpayer is located in an enterprise zone or in an economically distressed area (as defined by the Virginia Department of Economic Development), the threshold is reduced from 100 to 50. Credits will be recaptured proportionately if employment decreases during the five years following the initial credit year.

This nonrefundable credit is equal to $1,000 per each qualifying new job in excess of the 100/50 job threshold and is spread over three years. The credit only applies to facilities where an announcement to expand or establish such a facility was made on or after January 1, 1994. The credit must be claimed ratably over three taxable years, beginning with the taxable year following the year in which the facility is established or expanded, or the new qualifying jobs are added. Unused credits may be carried forward for the next ten taxable years.

To apply for this credit, complete Form 304. All applications must be submitted to the Department of Taxation, Tax Credit Unit, P.O. Box 715, Richmond, VA 23218-0715 90 days prior to the due date of your return. A letter will be sent to certify the credit. This letter must be attached to the return. To claim this credit, complete Part IX of Schedule CR.

Foreign Source Retirement Income Tax Credit

A credit is available to Virginia residents who paid income tax to a foreign country on pension or retirement income derived from past employment in a foreign country provided such income is included in Virginia taxable income for the taxable year. For purposes of computing the credit, the foreign currency must be translated into U.S. dollars using the prevailing exchange rate that most nearly reflects the value of the currency at the time the taxes were actually paid to the foreign country. If you filed separately in the foreign country, but are filing jointly in Virginia, enter only the Virginia taxable income attributable to the filer whose income was taxed by the foreign country. For the purposes of this credit, possessions of the U.S. are considered foreign countries. Any foreign country that does not qualify for the federal tax credit [IRC Section 901(j)] does not qualify for this Virginia credit. To claim this credit, complete Schedule CR and attach a copy of the return filed in the foreign country or other proof of tax payment to the foreign country.

Historic Rehabilitation Tax Credit

Individuals, estates, partnerships, trusts or corporations incurring eligible expenses in the rehabilitation of a certified historic structure are entitled to claim a credit against the tax imposed by Sections 58.1-320, 58.1-360, 58.1-400, 58.1-1200, 58.1-2500 or 58.1-2620 of the Code of Virginia. The credit is equal to 25% of eligible rehabilitation expenses for projects completed in 2000 and thereafter. To qualify, the cost of the rehabilitation must equal at least 50% (25% if the building is an owner occupied residence) of the assessed value of the building for local real estate tax purposes in the year preceding the start of the rehabilitation. Unused credit may be carried forward for ten years. The rehabilitation work must be certified by the Virginia Department of Historic Resources.
as consistent with the Secretary of the Interior’s Standards for Rehabilitation. Certification of buildings and rehabilitation is issued by the Department of Historic Resources and must be attached to the tax return when claiming the credit. Applications for certification may be obtained from the Virginia Department of Historic Resources, 2801 Kensington Avenue, Richmond, VA 23221, 804-367-2323.

Day Care Facility Investment Tax Credit
A credit is allowed in an amount equal to 25% of the expenditures to establish a day-care facility for the children of employees, not to exceed $25,000. The total credits approved may not exceed $100,000 in any fiscal year. To be eligible for the credit: (1) the facility must be operated under a license issued by the Virginia Department of Social Services; (2) the building permit application for the facility must be submitted after July 1, 1996; (3) the facility must be used primarily by the children of the taxpayer’s employees; and (4) the Tax Commissioner must approve the credit application prior to claiming the credit. To apply, submit a letter of application that specifies the employer’s name, location of the facility and certification of items (1)-(3) above. Send the application to: Virginia Department of Taxation, Tax Credit Administration Unit, P.O. Box 715, Richmond, VA 23218-0715. Applications are approved in the order received. Approved applicants will receive an approval form from the department. To claim the credit, complete Part XII, of the Schedule CR. Each pass-through entity must attach Form PTE with the letter of application when applying for this credit. All pass-through entities distributing this credit to its owner(s), shareholders, partners or members must give each a Schedule VK1, Owner’s Share of Income and Virginia Modifications and Credits. This credit is nonrefundable but excess credit may be carried forward for 3 years. For additional information please call 804-786-2992.

Low-Income Housing Tax Credit
If you are a Virginia taxpayer and you claimed a low-income housing tax credit on your federal income tax return for housing units placed in service in Virginia on or after January 1, 1998, you may qualify to claim the state low-income housing tax credit. The state credit is a percentage of the federal credit. For additional information, contact the Dept. of Housing and Community Development at 804-371-7117.

Agricultural Best Management Practices Tax Credit
This credit is available to qualified taxpayers engaged in agricultural production for market or having equines that create needs for agricultural best management practices to reduce nonpoint source pollutants who have in place a soil conservation plan approved by the local Soil and Water Conservation District. The credit is 25% of the first $70,000 which you expended for agricultural best management practices approved by the local SWCD. The maximum credit is $17,500 or the total amount of state income tax obligation of the individual. Any unused credit may be carried forward for the next five taxable years. For additional information, contact your local Soil and Water Conservation District Office.

Qualified Equity and Subordinated Debt Investments Credit
Taxpayers making a “qualified investment” in the form of equity or subordinated debt in a “qualified business” may be eligible for this credit. Businesses may apply for designation as a qualified business using Form QBA. The qualification is valid only for the calendar year of the application. Therefore, the business needs to reapply each year for qualification. To qualify the business must (1) have annual gross revenues of no more than $3 million in its most recent fiscal year, (2) have its principal office or facility in the Commonwealth, (3) be engaged in business primarily in or does substantially all of its production in the Commonwealth and (4) have not obtained during its existence more than $3 million in aggregate gross cash proceeds from the issuance of its equity or debt investments (not including commercial loans from chartered banking or savings and loan institutions).

The credit equals 50% of the qualified business investments made during the taxable year. The total amount of credit that may be used per taxable year may not exceed $50,000. The credit is nonrefundable. Unused credits may be carried forward up to 15 years. If total credits approved exceed $3 million, the Department of Taxation will prorate the allowable credit for each taxpayer. Equity and debt investments held in connection with a qualified business investment must be held by the investor for at least three full calendar years following the calendar year for which the credit is allocated except in certain instances. If the holding period is not met, the unused credit amount will be forfeited, and an assessment will be issued for the amount used to which shall be added interest, computed at the rate of one percent per month, compounded monthly from the date the tax credits were claimed. See the form and Virginia Tax Bulletin 00-5 (7-31-2000) for additional details.

This credit requires pre-approval by the Department of Taxation. Investors must apply to the Department by April 1, 2008 using Form EDC. Taxpayers filing Form EDC after April 1 will be denied this credit. All approved investors filing a timely Form EDC will be notified of the allowable credit by June 30, 2008. Since the tax return of most individuals is due May 1, 2008, most investors will need to file an extension of time to file or amend their original return to claim the credit.

Pass-Through Entities must file Form PTE with the Department of Taxation at least 60 days before filing their income tax return. A copy of the certification letter from the Department of Taxation is a required attachment to Form PTE.

Visit our website: www.tax.virginia.gov to obtain Form QBA, Form EDC and Form PTE. Additional information can also be found under the Tax Policy Library in Virginia Tax Bulletin 00-5 and Regulation 23 VAC10-110-225. Information on the application process is also available from the Virginia Department of Taxation, Tax Credit Unit, P. O. Box 715, Richmond, Virginia 23218-0715, or call 804-786-2992.

Worker Retraining Tax Credit
This credit allows an employer to claim a tax credit for the training costs of providing eligible worker retraining to qualified employees. “Eligible worker retraining” includes noncredit courses that are approved by the Department of Business Assistance and that are provided by any of the Commonwealth’s community colleges or a private school. Eligible worker retraining programs also include courses (credit, noncredit) undertaken through an apprenticeship agreement approved by the Virginia Apprenticeship Council. The credit is 30% of all training costs through a community college, or up to $100 annual credit for each employee if incurred at a private school. Employers must apply for certification of the amount of allowable credit using Form WRC, Worker Retraining Tax Credit, by April 1, 2008, before claiming the credit on their income tax return. All approved businesses filing a timely Form WRC will be notified of their allowable credit by June 30, 2008. The maximum worker retraining credits granted to all employers is limited to $2,500,000 annually. If total credits approved exceed this amount, each will be prorated. The credit is allowable against individual income tax, fiduciary income tax, corporation income tax and the bank franchise tax. The credit is also allowable against taxes imposed upon insurance companies and utility companies (under Sections 58.1-2500 et. seq. and Section 58.1-2820 et. seq., Code of Virginia). This credit is nonrefundable, but excess credit may be carried forward for the next three taxable years. To claim this credit, complete Part XVI of Schedule CR. For information on pre-approved apprenticeship programs, contact the Virginia Department of Labor and Industry at 804-786-2382. For information on noncredit course approval, contact the Virginia Department of Business Assistance, P. O. Box 446, Richmond, Virginia 23218-0446, telephone 804-371-8200.

Waste Motor Oil Burning Equipment Credit
A business that operates a business facility in Virginia that accepts waste motor oil from the public is allowed a tax credit equal to 50% of the purchase price paid for equipment during the taxable year, provided that the equipment is used exclusively for burning waste motor oil at the business facility. The total credit allowed to
any taxpayer in any taxable year of purchase is limited to $5,000. Taxpayers successfully applying for equipment certification with the Department of Environmental Quality by filing Form DEQ 50-12 will receive a statement from that agency certifying that the equipment is used for burning waste motor oil. For additional information concerning equipment qualifying for this credit or to apply for tax credit certification, contact: Virginia Department of Environmental Quality, Attention: Equipment Certification Officer, P. O. Box 1105, Richmond, VA 23218, or call 804-698-4145.

**Credit for Purchase of Long-Term Care Insurance**

For taxable years beginning on or after January 1, 2006, any individual will be entitled to a credit against his income tax liability for certain long-term care insurance premiums paid by the individual during the taxable year pursuant to an insurance policy entered into on or after January 1, 2006. The amount of the credit for each taxable year shall equal 15% of the amount paid by the individual during the taxable year in long-term care insurance premiums for long-term care insurance coverage for himself, but in no event shall the total credits over the life of any policy exceed 15% of the amount of premiums paid for the first 12 months of coverage. If the amount of the credit exceeds the individual's income tax liability for the taxable year, the amount that exceeds the liability may be carried over for credit against the income taxes in the next five taxable years or until the full credit is used, whichever occurs first. This credit may not be claimed to the extent that the same long-term care insurance premiums have been used to claim the federal deduction or if any long-term care insurance premiums have been used to claim the Virginia deduction. For more information, contact: Virginia Dept. of Taxation, Tax Credit Unit, P.O. Box 715, Richmond, VA 23218-0715, or call 804-786-2992.

**Home Accessibility Features for the Disabled Tax Credit**

Individuals may be eligible for an income tax credit of 25% of the amount spent for retrofitting their homes with accessibility features for the disabled. The credit may not exceed $500 or the tax liability, whichever is less. This credit is non-refundable. Unused credits may be carried forward for up to five years. Individuals must obtain pre-approval from the Department of Taxation using Form HAC before claiming the credit on their income tax return. The maximum home accessibility features credits granted to all individuals is limited to $1,000,000 annually. If total credits exceed this amount, each will be prorated. For more information, contact: Virginia Dept. of Taxation, Tax Credit Unit, P. O. Box 715, Richmond, VA 23218-0715, or call 804-786-2992.

**Riparian Forest Buffer Protection for Waterways Tax Credit**

Individuals and corporations may qualify for an income tax credit of 25% of the value of the timber on an area designated as a riparian buffer for a waterway. The credit may not exceed $17,500 or the total amount of tax, whichever is less. To apply for this credit, file Department of Forestry (DOF) Form 179 with DOF or apply on line at www.dof.virginia.gov. If you are approved for this credit, DOF will send you a Tax Credit Certificate which should be attached to your Schedule CR.

A riparian buffer is land adjacent to a waterway on which timber may be harvested. In order to receive the credit, the owner of such land must refrain from harvesting more than 50% of such timber. The buffer must be at least 35 feet wide and no more than 300 feet. There must be a Stewardship Plan and annual certification of compliance for each tract. The buffer must remain in place for at least fifteen years. The land that is the subject of this credit cannot be the subject of this credit again for fifteen years after it was first taken. The credit may be carried over for the succeeding five taxable years. For more information contact: Virginia Dept. of Forestry, 900 Natural Resources Dr. Suite 800, Charlottesville, VA 22903, 434-977-6555.

**Land Preservation Tax Credit**

This tax credit is for taxpayers that convey land or interest in land located in Virginia to a public or private agency eligible to hold such land or interests therein for conservation or preservation purposes. The conveyance must be in perpetuity.

The credit for 2006 is 50% and the credit for 2007 is 40% of the fair market value, as substantiated by a “qualified appraisal” prepared by a “qualified appraiser”, as those terms are defined under applicable federal law and regulations governing charitable contributions. The credit claimed by a taxpayer cannot exceed the lesser of income tax due or $100,000 for 2002 and beyond. Any unused credit prior to 2007 may be carried forward for the next 5 taxable years. Any unused credit for 2007 and beyond may be carried forward for the next 10 years.

Any taxpayer holding a Land Preservation tax credit that originated on or after January 1, 2002 may transfer unused but otherwise allowable credit for use by another taxpayer on Virginia income tax returns. Transfers and pass-through allocations derived from donations recorded on or after January 1, 2007 are subject to a fee. See Schedule A of Form LPC-1 or Form LPC-2 for further information.

If this credit is taken, for the next three years taxpayers cannot take a subtraction for the gain on the sale of land or easements dedicated to open-space use. A subtraction is allowed for any gain or income recognized by a taxpayer on the application of a Land Preservation tax credit against a Virginia income tax liability; to the extent the gain is included in and not otherwise subtracted from federal adjusted gross income. The transfer of the credit and its application against a tax liability shall not create gain or loss for the transferor or the transferee.

Before claiming the credit, complete and file Form LPC-1 with the Department within 90 days of the credit origination, but at least 90 days before filing an annual return. Applicants for tax credits of $1 million or more should apply at least 120 days before filing an annual return. After we review the form and, if the value of the credit exceeds $1 million, after DCR verifies the conservation value, we will issue a letter acknowledging the amount of the credit. For assistance contact the Virginia Dept. of Taxation, Tax Credit Unit, P. O. Box 715, Richmond, VA 23218-0715, or call 804-786-2992.

**Political Contributions Credit**

Establishes a tax credit for individuals who make contributions to candidates for state or local political office equal to 50 percent of the amount of the contribution, subject to a $25 limit for individuals and a $50 limit for married taxpayers filing jointly.

**Coalfield Employment Enhancement Tax Credit**

For taxable years beginning on or after January 1, 1996, but before January 1, 2015 a tax credit may be earned by individuals, estates, trusts and corporations who have an economic ownership interest in coal mined in Virginia. Credits may be claimed for taxable years beginning on or after January 1, 1999. Compute the allowable credit on Form 306 and report it on Schedule CR for the tax year in which the credit is claimed and/or earned. If you are reporting an earned amount for the 2006 tax year, you must also check the appropriate box on your return.

**Virginia Coal Employment and Production Incentive Tax Credit**

This credit may be allocated between a qualifying electricity generator and qualifying person with an economic interest in coal. The allocation of this credit may not exceed $3 per ton. All credits earned on or after January 1, 2006 or prior to July 1, 2011 which are allocated to persons with an economic interest in coal may be redeemed by the Tax Commissioner if the credits exceed the taxpayer’s state tax liability for the applicable taxable year. You must complete the Form 306, Form 306T and its attachments to claim this credit.