



## Locality Training for the 2020 Filing Season

Commissioners of the Revenue, Treasurers, and Staffs,

Our goal is to provide you with the necessary instruction and direction to adequately understand the processes involved in local individual return and payment processing.

This training package contains several components to provide you with important information for this upcoming tax year. Please [click here](#) to access all of this material through Virginia Tax's website under "Localities" → "Individual Income Tax."

**NEW for 2020:** Sometime in mid-January 2020, we will hold live webinars which will give an overview of those tasks, issues, and questions that retrospectively are topics year after year. The plan is to have a session for Commissioners of Revenue and another for Treasurers and a format for submitting specific questions prior to the webinar. Further details will follow via a GovDelivery message sometime in late December 2019.

We reference all issues germane to the processing of individual tax returns and payments in the following documents included in this training:

- 2020 Filing Season Income Tax Processing, Including "What's New" and Critical Procedures/Reminders – **Commissioner of Revenue** Specific
- 2020 Filing Season Income Tax Processing, Including "What's New" and Critical Procedures/Reminders – **Treasurer** Specific
- 2019 Legislative and forms changes pertinent to individual tax returns and processes are addressed and explained within the documents.
- The entire 2019 legislative summary can be found [here](#).

TARP now reflects the upcoming 2019 tax year/2020 filing season procedures.

Please make sure that you read – and forward on to your staff – all of the emails we send to you via GovDelivery throughout the year.

If you have questions regarding any of the training material, please contact: Howard Overbey at 804.367.1129 or [Howard.Overbey@tax.virginia.gov](mailto:Howard.Overbey@tax.virginia.gov), or Lisa Greene at 804.367.8216 or [Lisa.Greene@tax.virginia.gov](mailto:Lisa.Greene@tax.virginia.gov)