

| <b>Recyclable Materials Processing Equipment Tax Credit Guidelines</b>   |                 |                  |
|--|-----------------|------------------|
| <b>Task</b>  | <b>Due Date</b> | <b>Completed</b> |
| Set up website for guideline project to include: <ul style="list-style-type: none"> <li>• Description of project and issues to be addressed</li> <li>• Tentative work plan</li> <li>• Procedure for joining list of interested parties</li> <li>• Contact person</li> </ul>  | 4/17/15         | 4/17/15          |
| Identify interested parties and industry associations and their contact information (in addition to those who sign up after website goes on line)  | 4/17/15         | 4/17/15          |
| Solicit comments and suggestions from interested parties via email and publication on website. Among the topics to be addressed: <ul style="list-style-type: none"> <li>• General overview of the credit;</li> <li>• Statutory changes to the amount of the credit and the credit requirements by 2015 HB 1554 and 2015 SB 1205; and</li> <li>• The imposition of a \$2 million credit cap.</li> </ul> (Note that the nature and volume of the responses will influence the Department's decision on whether one or more meetings and/or conference calls are needed.) | 4/17/15         | 4/17/15          |
| Deadline for initial public comments (minimum of 30 days after notice soliciting comments)   | 5/18/15         | 5/18/15          |
| Publish draft guidelines; announce if meeting or conference call is scheduled, or if only written comments accepted.   | 7/19/16         | 7/19/16          |
| <i>Meeting or telephone conference call (optional)</i>   | TBA             |                  |
| Deadline for public comments on draft guidelines (minimum of 60 days after publication of draft)   | 9/20/16         |                  |
| Publish final guidelines: <ul style="list-style-type: none"> <li>• Publish on website</li> <li>• Email to interested parties</li> <li>• Post in Policy Library as public document</li> <li>• Post on Town Hall</li> </ul>  | 10/24/16        |                  |