

INCORRECTLY KEYED ACCELERATED REFUND

TO: Department of Taxation
Locality Hotline Number: (804) 367-9286

FROM: _____
(Contact Name) (Telephone Number)

(Locality)

Date the Refund was Keyed: _____

The following Refund was **keyed incorrectly** and needs to be **canceled**.

	CURRENT YEAR REFUND INFORMATION:
SSN	
Name	
Refund Amount	\$

COMMENTS/NOTES: _____

SIGNATURE: _____ **DATE:** _____