

Virginia Form EFW

Electronic Filing Waiver Request

Complete this form to request a waiver if you are unable to file and/or pay electronically or need more time to do so.

Waivers of the electronic filing requirement will not be granted for Form 502PTET or Form 64 returns and payments. Returns and all associated schedules must be filed electronically. For information on electronic filing options, visit **www.tax.virginia.gov**.

Business Information

Tax Preparers submitting requests for multiple businesses must provide contact information below and attach a list of all businesses represented in this request, include the Business Name, Sole Proprietor Name if applicable, and Federal Employer Identification Number (FEIN) of each. The Approval or Denial letter will be sent to the business.

All others provide the information requested below.

Business Name: _____

If a Sole Proprietor, First and Last Name of Owner: _____

FEIN: _____

Mailing Address: _____

Contact Name: _____ Phone Number: _____

Waiver Effective Date: _____

Tax Type: Check each tax type that applies to your request.

- | | | |
|---|---|--|
| ☐ Communications Taxes | ☐ Corporation Income Tax | ☐ Employer Withholding |
| ☐ Fiduciary Income Tax | ☐ Litter | ☐ W-2s ☐ 1099s ☐ Return |
| ☐ Motor Vehicle Rental | ☐ Paid Tax Preparers | ☐ Pass -Through Entity/Form 502 |
| ☐ Retail Sales and Use Tax | ☐ Tobacco Products | ☐ Vending Machine |
| ☐ 1099-K | | |

Reason for Waiver: Check the reason a waiver is being requested and provide all information.

- ☐ No Computer ☐ No Internet Access Available in Area
- ☐ Software Doesn't Support Electronic Filing - Provide the name of the software product used. _____
- ☐ Need More Time – Provide the specific reason and the date you expect to be ready. _____
- ☐ Business Closed / Closing – Provide the date the business closed or is closing. _____
- ☐ Other – State the specific reason _____

Fax to: (804) 367-3015 OR

**Mail to: Virginia Department of Taxation
Waiver Requests
P.O. Box 27423
Richmond, VA 23261**